#### **Guidelines on**

## **Establishing Cattle Rearing Clusters**

Cattle rearing forms the backbone of the agricultural ecosystem, playing a crucial role in enhancing farmers' incomes and promoting environmental sustainability. As a key agro-based livelihood, it involves the systematic raising and management of livestock for milk, manure, and hides.

In Tamil Nadu, cattle rearing is both a traditional practice and an evolving enterprise, steadily advancing through the adoption of new technologies. It is not only an economically significant activity but also a sustainable source of livelihood for rural communities. Women, in particular, are actively involved in cattle rearing, significantly contributing to household incomes and rural economic growth.

The Tamil Nadu State Rural Livelihoods Mission (TNSRLM) is committed to empowering rural women by promoting cattle rearing as a viable and income-generating livelihood. Through targeted interventions, TNSRLM provides support in the form of training, financial assistance, and access to veterinary services, value addition and markets. These efforts aim to enhance productivity, strengthen economic resilience, and enable women to achieve greater economic independence.

## 1. Objectives

- a. To enable women Self-Help Group (SHG) members to adopt cattle rearing collectively as a profitable livelihood activity.
- b. To provide SHG members with necessary training, technical assistance, infrastructure, and financial support to collectively undertake cattle-rearing activities viz. bulk procurement of feed / feed materials, marketing of milk, production of value added products, etc. collectively
- c. Establish market linkages for milk and value-added products.

#### 2. Selection of Districts

All districts have been selected based on the following criteria to ensure viability, scalability, and sustainability of cattle rearing enterprises:

- a. Areas with significant cattle populations and traditional breeding practices are prioritized.
- b. Regions with favourable conditions for cattle rearing, such as adequate grazing lands and suitable climate, are considered for selection of block.
- c. Proximity to markets and economic viability play a role in selection of block.

## 3. Selection of Panchayat

#### 3.1 Selection Committee

For establishment of cattle rearing cluster in the district, a district-level selection committee will be formed to choose the most suitable panchayat with more potential for cattle rearing. The committee will include:

- a. Project Director, Mathi
- b. Assistant Project Officer (Livelihood)
- c. District Resource Person (Farm)
- d. Block Mission Managers
- e. Representative from Animal Husbandry department
- f. Representative from Aavin

#### 3.2 Selection Criteria

- a. There should be **considerable number of SHG members involved in cattle rearing** as income-generating activities.
- b. SHG members expressing willingness to undergo training, to form clusters, and engage in collective or individual cattle farming.
- c. To have **proximity to milk procurement centers**.

d. **Availability of veterinary services** within a short distance.

## 4. Selection of Beneficiary

- a. A **meeting** will be conducted **at the panchayat level** in multiple batches to explain the guidelines of cattle rearing cluster to all SHGs.
- b. Application will be collected from SHG members interested in taking cluster based cattle rearing as a livelihood activity.
- c. **15 beneficiaries** will be selected with the PLF and CRP (Farm) support for cluster formation.
- d. List of beneficiaries are to be approved in Grama Sabha.

#### 4.1. General criteria for selection of Beneficiaries:

- a. Should be SHG member for **at least two years**.
- b. The beneficiary should not have NPA / overdue in any NRLM fund support.
- c. The Beneficiary should not be the President, Secretary, Joint Secretary or Treasurer of PLF / BLF.
- d. The beneficiary **preferably not be book keeper, CST, CBC, DRP,** BRP, BMM, BC or any other CRP.
- e. There **should not be repetition of beneficiaries** under various farm livelihood schemes in the last five years.
- f. Priority may be given for those SHG members who are destitute, widow, SC, ST and poor and very poor in PIP list.

## 4.2. Specific Criteria

a. **Beneficiaries (each one)** possessing up to **50 cents of land** for fodder cultivation should be given preference. If land is not available

- beneficiary has to make **own arrangements like tie up with fodder growing cluster members** or farmers, purchase of fodder etc.,
- b. SHG members who are having prior experience in rearing cows and having minimum of 200 sq.ft space nearby the house or surroundings for construction of cattle shed should be selected.
- c. Selected members should be willing to contribute Rs.1000/- as membership fees and this amount may be used for administrative expenditures based on the cluster's decision.
- d. Selected members must be willing to undergo structured training and adopt modern rearing techniques to improve milk yield, quality, and profitability.

#### 5. Formation of a cluster

- a. A group of **15 SHG members** interested / experienced in cattle rearing from same village will be integrated to form a Cattle rearing cluster.
- b. **Secretary and Treasurer to be elected** by all 15 members of cluster to manage administrative, technical and accounting works of the cluster.
- c. A bank account to be opened in the nearby Indian Bank in the name 'Panchayat Name as prefix TNSRLM Cattle Rearing Cluster 2025.' (Ex. Kattur TNSRLM Cattle Rearing Cluster 2025)

## 6. Implementation Strategy

- a. SHG member will purchase **cows of good quality breed** from the reliable source.
- b. The members should apply for insurance cover for the purchased cows by paying the premium amount from the funds released from the cluster account.

- c. Upon the purchase of cows, the cluster may procure concentrated feed in bulk for minimum seven days for the 30 cows purchased and distribute it to the beneficiaries from the fund allotted for concentrated feed.
- d. From second month onwards, the feed cost should be met by the members from their own income.
- e. The members should be imparted with technical training on cattle rearing by DRP Farm and CFS trainer or SPARK identified by VKP in coordination with Animal husbandry dept. on housing requirements of dairy cows, clean milk production, increasing production and productivity, care and management of calves, fodder cultivation, care of pregnant cows, transition phase of cows, value addition of milk, etc.,
- f. The fodder seeds required for fodder cultivation by the 15 beneficiaries must be **procured in bulk** by the cluster office bearers, in consultation with the DRP-Farm, which will support long-term green fodder availability through local cultivation by each beneficiary.
- g. The milk produced by the cows should **be aggregated and marketed collectively** at a competitive price.
- h. In case of excess quantity of milk produced, the cluster may utilize the funds earmarked for value addition machineries by submitting separate proposal to DMMU.

## 7. Registers to be maintained by the cluster

- 1. Beneficiaries basic data register
- 2. Resolution Register
- 3. Cash Book
- 4. Loan Recovery Register
- 5. Cattle Procurement & Vaccination Register (Individual)
- 6. Milk Production & Sales Register (Individual)
- 7. Asset Register

#### 8. Visitor register.

#### 8. Fund Allocation

Each cattle-rearing cluster will receive ₹25 lakhs with the following breakup

S. No.	Expenditure Details	Total Amount in Rs.
1	Procurement of 2 milch cows per member @ Rs.1 lakh for two cows	15,00,000
2	Fodder cultivation (for 50 cents) @ Rs.13,000 per member	1,95,000
3	Concentrated feed Procurement @ Rs.10000 per member	1,50,000
4	Cattle insurance (₹2,000 x 2 cows)	60,000
5	Veterinary care @ Rs.3000 for two cows	38,000
6	Cattle shed construction @ Rs.30,000 per member	4,50,000
	Total RF for one cluster (RF for one member is Rs.1.60 lakh)	23,93,000
7	Training	23,500
8	Machinery for value addition or feed & fodder preparation**	80,000
9	Registers & Admin expenses	4000
	Infrastructure support for one cluster	1,07,000
	Total	25,00,000

<sup>\*\*</sup>The amount of Rs.80,000/- earmarked for machinery (Pulverizer & cream separator) may be retained at district level and based on the business plan received from willing clusters this fund can be released. If this amount is unutilized within 6 months this amount has to be returned to the State.

#### i. Fund release

a. The amount shall be released from SMMU to DMMU.

- b. The CRP-Farm will verify and confirm the selection of office bearers and the opening of cluster's bank account.
- c. On receipt of fund from SMMU, an **implementation team** of APO (LH), DRP (Farm) and BMM concerned should visit the panchayat and ensure formation of cluster with 15 women as per **eligibility**, opening of bank account, availability of land area for fodder cultivation, space nearby or surrounding to the house for maintaining the cows, etc., and submit report to PD, Mathi in the format specified in annexure 2 & 3.
- d. On receipt of recommendation, DMMU should release Rs.24.20 lakhs to the BLF within 7 days.
- e. The BLF should release the fund to the cattle rearing cluster within 7 days by **executing a tripartite agreement** between BLF (agreement model given in annexure 3), Cluster and the Beneficiary which consists clause stating
  - i. Shall utilize the funds to purchase of cows, apply for insurance and submit the insurance certificate to the cluster.
  - ii. To follow cluster approach for procurement of feed and fodder materials, aggregation, marketing and to carry out value addition.
  - iii. To repay the loan with 6% interest, starting from the third month.
  - iv. Only the actual cost incurred for purchase of cows will be provided as a loan. If the incurred cost is less than the sanctioned amount, only the actual cost will be disbursed. Any additional cost beyond the sanctioned loan amount shall be borne by the beneficiary
- f. The cattle rearing cluster should release the amount of Rs.1.60 lakhs to each beneficiary's bank account within 7 days.

- g. The cattle rearing cluster activities should be implemented by the supervision of the CRP Farm and in the absence of CRP Farm, BC LH will be responsible. BC LH should conduct a field visit and certify that the purchase of cows along with insurance cover and construction of shed are completed and the cluster is ready for operation.
- h. The Asst. Project Officer (LH) should conduct a super check through a physical field visit and ensure purchase of cows and satisfactory completion of the cow shed work.
- i. All the transactions should be only through ECS (RTGS/NEFT)

## 9. Training to beneficiaries

- a. A three day training program will be provided to the beneficiaries.
- b. Two days training as indoor session will be imparted on housing requirements of dairy cows, clean milk production, increasing production and productivity, care and management of calves, fodder cultivation, care of pregnant cows, transition phase of cows, value addition of milk, etc., by DRP Farm and the beneficiaries will be taken on a **one-day exposure visit** to nearby private or government cattle farms.
- c. The tentative breakup of **Rs.23,500/- given to training** is given below.

S. No.	Expenditure	Unit cost	No of units	Amount
1	Resource person fee to DRP Farm	1,500	3	4,500
2	Food & Refreshments	250	45	11,250
3	Transportation charges	6,700	1	6,700
4	Stationery	70	15	1,050
	Total			23,500

#### 10. Marketing Strategy

- a. **DRP Farm** to link clusters with dairy cooperatives.
- b. **DSMS Manager** to follow up with the Dairy cooperatives & Traders for marketing of value added products.
- c. **DSMS Manager** to support in branding and packaging of value-added dairy products.
- d. **CRP Farm / BC (LP)** to facilitate timely mobilization of milk and valueadded dairy products for supply to marketing avenues.

#### 11. Value addition

- a. If the cluster has excess milk production or if the members are willing to pursue value addition, a proposal along with a business plan to be submitted for value addition activity proposed to be taken up by the cluster to DMMU.
- b. The services of 'Mathi Siragugal Thozhil Maiyam' may be used by the cluster for the preparation of proposal along with the business plan.
- c. The business plan should be evaluated by the DRP Farm, APO LH and DSMS Manager and evaluation report is to be submitted to PD, Mathi.
- d. The entire activities of Cattle Rearing Cluster value addition activities should be carried out at the **supervision of CRP Farm** and in the absence of CRP Farm, BC LH shall be responsible. BC LH should conduct a field visit and certify that the all cluster activities are completed and the cluster is ready for value addition.
- e. The **Asst. Project Officer (LH) should conduct a super check** through a physical field visit and recommend a release of balance second tranche amount for value addition based on satisfactory functioning of the cluster.

- f. Based on this **evaluation report** and APO LH recommendation the DMMU will release funds to the cluster through the BLF after executing a Bipartite agreement (Annexure 5) between the BLF and the Cluster for the procurement of machinery for value addition or for feed and fodder preparation.
- g. The **procurement process** should be followed as per **community procurement guidelines** of TNVKP.

## 12. Loan Repayment

- a. All members should repay the loan with 6% interest rate to the cluster bank account
- b. A **moratorium period of 3 months** is fixed during which only interest is to be repaid.
- c. Following the moratorium period, repayments shall be made in monthly instalments. The repaid amount, along with the applicable interest, shall be paid on or **before the 5<sup>th</sup> of every month to the cluster account**.
- d. Repayments should be recorded in a cash Book and proper receipts to be given to the beneficiary. Repaid amount should be deposited promptly into the Cluster's bank account.
- e. From the Cluster account, the due amount (principal & interest) for that month should be transferred to the BLF Farm Cluster Account through ECS.
- f. Repayment period may be 24 months after the moratorium period.
- g. Repaid amount along with the interest collected can be given as loan again for purchase of more cows for the existing cluster members up to two more repayment cycles.
- h. If the existing members are **not willing to buy more cows**, **eligible new members** who are interested in joining the cluster may be

- included after verification by the **team consisting of BC (LH), BMM** and APO (LH).
- i. If no SHG member in the panchayat is willing to take up cattle rearing in later year or after two more repayment cycles with the approval from DMMU, should release the funds to a **new cluster** willing to take up cattle rearing as a cluster activity. The fund release shall be made only to a new cluster and not to new beneficiaries.

## 13. Monitoring & Evaluation

- a. Community Resource Person (Farm) shall be responsible for ensuring timely loan repayments by the SHG members and providing regular handholding support at the cluster level.
- b. The name of the cluster, year, beneficiary details, internal loan given details, no. of cows procured, etc., to be **maintained by the PLF in the Livelihood register**.
- c. **BMM, BC LH and zonal BC will inspect the cluster**, ensure regular meeting, and oversee the expenditure made, quantity of milk produced and income generated besides maintenance of registers.
- d. BLF also to maintain a register with the cluster name and year.
- e. The **District Resource Person (Farm)** will undertake site visits to offer **technical guidance**, assess cattle health and productivity, and address on-ground challenges.
- f. The **Assistant Project Officer (Livelihood)** will conduct monthly inspections to **monitor Utilization of cluster funds**, Maintenance of records, Adherence to planned activities and timelines.
- g. The Project Director, Mathi, shall randomly visit the operational cluster.
- h. The **PD** (Mathi) should conduct monthly review on functioning, repayment and earnings of the cluster with APO LH, DRP Farm, BMM and BC LH.

 i. Once in six months the cluster progress to be reviewed in the convergence meeting with line departments chaired by the District Collector.

## **14. Expected Benefits**

- **a.** Steady income generation through the sale of milk, value-added dairy products and organic manure.
- **b.** Enhanced soil fertility through use of organic manure

## 15. Way Forward

- a. Encourage SHG members to engage in collective rearing of cows, aggregation of milk, pasteurization, packing and distribution to local people at remunerative price.
- **b.** Promote inclusion of new members in the milch animal cluster by providing support, thus expanding the cluster and boosting overall milk production capacity.
- **c.** Production and marketing of value added products like Toned milk, Milk Powder, Cheese, Paneer, Butter, Ghee, Khoa, etc.

# **Annexure 1: District Wise Target**

S. No.	District Name	Target No.
S. NO.	District Name	of Clusters
1	Ariyalur	3
2	Chengalpattu	3
3	Coimbatore	4
4	Cuddalore	6
5	Dharmapuri	6
6	Dindigul	5
7	Erode	5
8	Kallakurichi	5
9	Kanchipuram	4
10	Kanniyakumari	1
11	Karur	3
12	Krishnagiri	6
13	Madurai	4
14	Mayiladuthurai	2
15	Nagapattinam	2
16	Namakkal	4
17	Perambalur	2
18	Pudukkottai	6
19	Ramanathapuram	1
20	Ranipet	3
21	Salem	9
22	Sivaganga	4
23	Thanjavur	5
24	The Nilgiris	1
25	Theni	2
26	Thenkasi	2
27	Thiruvallur	4
28	Thiruvarur	3

29	Tiruchirappalli	5
30	Tirunelveli	3
31	Tiruppur	5
32	Tirupathur	2
33	Tiruvannamalai	11
34	Tuticorin	2
35	Vellore	4
36	Villupuram	8
37	Virudhunagar	3
	Total	148

(\*The target fixed based on the cattle population of Animal husbandry statistical data, 2022)

Annexure -2

Recommendation for fund release from DMMU to BLF.

S.	Particulars	Details
No.		
1	Name of the Block	
2	Name of the Cluster	
3	Name of the Panchayat	
4	Grama Sabha approval date of	
	selected Beneficiary	
5	Date of Account opening	
6	Bank Name	
7	Branch Name and IFSC code	
8	Account Name as per bank passbook	
9	Account Number	
10	Secretary Name and Mobile Number	

11	Treasurer name and Mobile Number	
12	Beneficiary eligibility (Sub format	
	enclosed) for number of	
	Beneficiaries whether verified	
13	Per member contribution in (Rs.)	
14	Conduct of Regular meeting	
15	Name of the Register Maintained	
16	Nearby market (mentioned name	
	and distance)	

	Cluster formation and sele	ection of beneficiaries a	are verified as per
guideline	s and recommended for re	lease of funds to	
the	cluster of	PLF in	Block
through I	BLF.		

Block Coordinator Block Mission Asst. Project Officer
(LH) Manager (LH)

# Annexure -3

# Sub Format for Eligibility of Beneficiary Identified\*\*\*

S. No.	Particulars	Details
1	Name of the Beneficiary	
2	Name of the Husband/ Guardian	
3	Address	
4	Date of Birth/Age	
5	Mobile Number	
6	Name of the SHG	
7	Number of years as an SHG member	
8	NRLM member ID No.	
9	Community(SC/ST/MBC/BC/Others)	
10	Whether comes under special category	
	(Diff. abled / Widows/Destitute	
	widows)	
11	Aadhar card Number	
12	Smart card Number	
13	Do you have MGNREGA card?,If yes	
	provide card number	
14	PIP Number and Category	
15	Total area of Land owned /	
	leased(Acres)	
16	Whether the member presently rearing	
	cattle?	
17	Experience in cattle rearing	

18	Area of land where cattle rearing done	
	( in cents)	
19	Any loan availed under livelihood	
	activities	
	a. Name of the scheme:	
	b. Loan amount availed in Rs.	
20	Any overdue / NPA in Rs.	

I declare that the above details are correct and in line with my consensus.

Date :	Beneficiary Signature
Place:	
The above details were verified by me and found correct	
Name of the CRP(Farm):	
CRP(Farm) Mobile Number:	
Signature of CRP(Farm):	

\*\*\*

## **Attachment:**

- 1. Aadhar Card Xerox Copy
- 2. Smart Card Xerox Copy
- 3. MGNREGA Xerox card
- 4. SHG Resolution copy for the number of years as an SHG member
- 5. SHG Resolution copy not to be a office bearer in BLF/PLF
- 6. SHG Resolution copy for No overdue or NPA in any Bank/institution
- 7. Patta copy/Lease agreement copy

- 8. Selected Member Grama saba approval copy
- \*\*\* This format to be collected for each beneficiary separately and attached to the Annexure-1 for fund release to BLF.

# Annexure-4 TRIPARTITE AGREEMENT

This Tripartite Agreement is made on this day of, 20 at
Among:
1. Block Level Federation (BLF), a community-based organization constituted under the guidelines of the [Tamil Nadu State Rural Livelihoods Mission], having its office at
2 Cluster, a collective of cultivating SHG women farmers functioning under the aegis of the First Party, with its registered/recognized office at, represented by its Cluster Leader/Representative Selvi/Smt, hereinafter referred to as the "Second Party";  AND
3. Selvi/Smt, daughter/wife of, residing at, a member
of the Self Help Group under the jurisdiction of the above-mentioned BLF, hereinafter referred to as the "Third Party" or the "Beneficiary".  WHEREAS:
- The First Party is responsible for facilitating and overseeing Cluster initiatives at the Block level.

- The Second Party manages implementation and support at the cluster level.
- The Third Party is a beneficiary of the scheme, participating through her Self Help Group (SHG).

## NOW, THEREFORE, THIS AGREEMENT WITNESSETH AS UNDER:

## 1. Roles and Responsibilities

Bank account.

1.1 F	irst Pa	rty (Bl	ock L	evel Fe	deration)	Shall:			
• Fa	cilitate	capac	ity	building,	training	and	support	services	for
		_(Agricu	ılture/l	Horticultu	re/Sericult	ure/Anim	al Husband	ry)	
• Mo	bilize ar	nd relea	se fur	ds/grants	s/subsidies	received	under any	governme	nt or
no	n-goverr	nmental	l scher	ne to the	e Second a	nd/or Th	ird Party, a	as per appr	oved
no	rms.								
• Re	lease th	e		clus	ster funds	Rs	re	ceived from	ı the
Dis	strict Mis	ssion M	anagei	ment Unit	t to the Se	cond Par	ty's bank a	account with	nin 7
da	ys from	the date	e of re	ceipt of fu	ınds.				
• Pa	rticipate	(throug	gh any	one of its	represent	atives) in	the monthl	y meeting o	f the
clu	ıster and	monito	or the o	cluster ac	tivities and	progress	5.		
<ul> <li>Mo</li> </ul>	nitor the	e prope	r main	tenance c	f registers	by the cl	uster.		
• Pro	ovide cor	nflict re	solutio	n support	and main	ain overs	sight over o	perations.	
• Mo	nitor an	d evalu	ate the	impleme	entation of	the proje	ct and ensu	ure adheren	ce to
pre	escribed	guidelir	nes.						
1.2 S	Second	Party	(		_ Cluster	) Shall:			
<ul> <li>Co</li> </ul>	ordinate	procur	ement	, input su	pply, traini	ng, and r	narket linka	ages.	
• Ma	aintain re	cords o	of disbu	ırsement	s, training,	production	on, and sale	es.	
• Re	lease	of	Rs		a	gainst	activities	such	as
					to the	Third Pa	rty's bank	account witl	nin 7
da	ys of rec	eiving f	unds f	rom the F	irst Party.				
• Mo	nitor th	e utiliza	ation c	of the fur	nd released	to the	Third Party	for the ab	ove-
me	entioned	purpos	es.						
<ul> <li>Co</li> </ul>	llect 6%	interes	t from	the Benef	ficiary start	ing from	mo	nth onwards	and
tra	nsfer the	e loan d	lue am	ount (pri	ncipal & int	erest) to	the 1st part	v's Farm Cli	uster

#### 1.3 Third Party (Beneficiary) Shall:

- Utilize the funds strictly for the purposes they are meant for and shall not divert the funds for consumption or personal purposes.
- Repay the loan with 6% interest starting from the \_\_\_\_\_ month from the date
  of receiving funds from the Second Party and pay only interest during the \_\_\_\_\_
  months.
- Properly maintain all assets acquired under the scheme and shall not sell or transfer them to outsiders without prior approval from the Second and First Parties.
- Participate in training, share production data, and allow inspections as required.
- Ensure cleanliness in \_\_\_\_\_ units, and follow standard protocols.

#### 2. Duration

This Agreement shall remain in force till the repayment of loan unless extended by mutual consent or terminated earlier as per Clause 5.

#### 3. Financial Terms

Disbursement and utilization of funds shall follow the installment structure detailed in Section 1.2.

All repayments with interest shall be made as per the repayment schedule.

Refer to Annexure A for repayment schedule.

#### 4. Dispute Resolution

Disputes, if any, shall be resolved amicably at the Panchayat level first. If unresolved, they shall be escalated to the Block Level Federation under the TNSRLM.

#### 5. Termination

This Agreement may be terminated:

- By mutual consent of all parties;
- By the First Party upon breach or non-performance by the Second or Third Party;
- By the Third Party upon return of all assets and repayment of funds as applicable, with 30 days written notice.

#### 6. Miscellaneous

The Agreement does not constitute an employment or agency relationship.

All annexures, rules, guidelines, and communications relating to the scheme are binding components of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

Signature of First Party (BLF Secret	ary & Treasurer)
Name:	Name:
Designation:	Designation:
Seal:	Seal:
Signature of Second Party (	Cluster Secretary & Treasurer)
Name:	Name:
Designation:	Designation:
Seal:	Seal:
Signature of Third Party (Beneficiar	у)
Name:	
SHG Name:	
Witnesses:	
1 (N	lame & Address)
2. (N	lame & Address

## **Annexure-5:**

#### **BIPARTITE AGREEMENT**

This Bipartite Agreement is made on this day of, 20 at
Among:
Block Level Federation (BLF), a community-based organization constituted under the guidelines of the [Tamil Nadu Rural Livelihoods Mission], having its office at, represented herein by its Secretary, Selvi/Smt, and treasurer, Selvi/Smt.
, hereinafter referred to as the "First Party" (which expression shall, unless excluded by or repugnant to the subject or context, include its successors and permitted assigns);  AND
2 Cluster, a collective of cultivating SHG women farmers functioning under the aegis of the First Party, with its registered/recognized office at, represented by its Cluster Secretary,Shri/Smt, and cluster treasurer, Selvi/Smt, hereinafter referred to as the "Second Party or the "Beneficiary";
WHEREAS:  - The First Party is responsible for facilitating and overseeing initiatives at the Panchayat level.  - The Second Party manages implementation and support at the cluster level.

#### NOW, THEREFORE, THIS AGREEMENT WITNESSETH AS UNDER:

#### 1. Roles and Responsibilities

#### 1.1 First Party (Block Level Federation) Shall:

- Release the value addition amount of Rs. \_\_\_\_\_ received from the District
   Mission Management Unit to the Second Party's bank account.
- Participate (through any one of its representatives) in the monthly meeting of the cluster and monitor the cluster value addition activities and progress.
- Monitor the proper maintenance of assets and registers by the cluster.
- Provide conflict resolution support and maintain oversight over operations.
- Monitor and evaluate the procurement process as per community procurement guidelines of TNVKP.

## 1.2 Second Party (\_\_\_\_\_ Cluster) Shall:

- Arrange Value addition infrastructure, Procurement of machinery, working space and creating market linkages.
- Maintain records of disbursements, production, and sales.
- Release of Rs. \_\_\_\_\_ against procurement of Value addition infrastructure, Procurement of machinery and Lease /rent
- The procurement process should be followed as per community procurement guidelines of TNVKP.
- Repay the loan with 6% interest starting from the \_\_\_\_\_ month onwards, to the First Party's Farm Cluster bank account.

#### 2. Duration

This Agreement shall remain in force till the repayment of loan unless extended by mutual consent or terminated earlier as per Clause 5.

#### 3. Financial Terms

Disbursement and utilization of funds shall follow the instalment structure detailed in Section 1.2.

All repayments with interest shall be made as per the repayment schedule.

Refer to Annexure A for detailed repayment schedule.

#### 4. Dispute Resolution

Disputes, if any, shall be resolved amicably at the Block level first. If unresolved, they shall be escalated to the DMMU under the [Tamil Nadu Rural Livelihoods Mission].

#### 5. Termination

This Agreement may be terminated:

- By mutual consent of all parties;
- By the First Party upon breach or non-performance by the Second
- By the Second Party upon return of all assets and repayment of funds as applicable, with 30 days written notice.

#### 6. Miscellaneous

The Agreement does not constitute an employment or agency relationship.

All annexures, rules, guidelines, and communications relating to the scheme are binding components of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

Signature of First Party (BLF Secretary)	Signature of First Party (BLF treasurer)
Name:	Name
Seal:	Seal:
Signature of Second Party (Cluster Secre	etary) Signature of First Party ((Cluster
	treasurer)
Name:	Name

Seal:	Seal:
Witnesses:	
1	(Name & Address)
2	(Name & Address

## **Annexure A: Repayment Schedule**

Name	of	the	cluster	or	<b>Activity</b> :	

Name of the Beneficiary with Father or Husband Name:

Name of the SHG:

**Total Loan Amount:** 

**Interest rate:** 

## **Repayment period:**

S.	Month	Repayment A	Total amount to be	
No.	No.	Principal	Interest	repaid
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				

S.	Month	Repayment Amount (Rs.)		Total amount to be
No.		Principal	Interest	repaid
17				
18				
19				
20				
21				
22				
23				
24				
	Total			

Signature of the BLF	Signature of Cluster		
Secretary & Treasurer	Secretary & Treasurer		

**Signature of the Beneficiary**